


The IRS makes it easy to access your income tax account and tax records online, quickly and securely.

With continued IRS staffing shortages, increasingly fewer taxpayers who called the IRS this year were able to speak to a live agent to resolve their questions.

One alternative for taxpayers is to set up online access to their tax account. Once completed, you can view and print documents such as tax transcripts, tax forms filed, and copies of notices sent, and even authorize a tax professional to work with the IRS on your behalf.

Please complete the following steps to set up your IRS account online:

1. Go to <https://sa.www4.irs.gov/ola>
2. Select "Create Account" 
3. The IRS will provide several lists of personal and financial information needed to verify your identity; please be sure to have all the information available before starting the process (Note: you MUST have a credit card or home/auto/student loan number for credit report verification purposes in order to set up an online account)
4. Enter your name and email address – you will receive a code to verify your email before you can continue
5. Once your email is verified, enter your birthdate, Social Security number, and address as listed on your most recently filed tax return
6. Enter the last 8 digits of your credit card or full loan account information for identity verification
7. Enter your mobile number, then enter the 6-digit verification code sent via text – you will receive a new 6-digit verification code upon all future login attempts for security purposes
8. Create your login credentials – username, password, passphrase, and image - the passphrase and image will appear during all future login attempts to ensure you are accessing the correct account
9. Upon successful login, you will be directed to your account homepage
10. If you file "Married Filing Joint," each spouse should separately complete these steps to set up their own account